

COUNCIL HEALTH AND SAFETY COMMITTEE

Thursday 12 February, 2015

Present –

P Bartle (Construction, Design & Management Co-ordinator)
 S Boyle (GMB)
 K Brown (Business Transformation Manager)
 I Clay (Health and Safety Officer, Housing Services)
 J Drury (Executive Director)
 T Devereux (UNISON)
 A Fowler (UNISON)
 C Hayes (UNISON)
 Councillor B Gibson

Councillor A Hill
 Councillor J Innes
 M Jasinski (Corporate Health and Safety)
 D Johnson (Corporate Health and Safety)
 Councillor G King
 R Sinclair (Environmental Health Manager)
 Councillor A Slack
 L Thomas (Economic Development Manager)
 R Wilkes (Unite)

Min. No.	<u>Item</u> Decision/Action	By Whom
016	<p><u>Apologies for Absence</u></p> <p>Councillor H Elliott, M Blythe, M Bolland, D Clarke, A Daley, N Johnson, A Kaushik and P Longley.</p>	
017	<p><u>Council Health and Safety Committee Constitution – Proposed Changes</u></p> <p>Agreed proposed changes to Constitution, subject to rewording to refer to three Joint Chairs.</p>	GK, Dem. Servs.
018	<p><u>Occupational Health and Safety Improvement Programme</u></p> <p>Progress Reports were considered as follows:</p> <p><u>Corporate Health and Safety Improvement Programme</u></p>	

	<p>Performance considered against the 11 targets in the Improvement Programme at the end of the third quarter of the 2014/15 year (to December 2014) as detailed in the report, with particular emphasis to be given to:</p> <ul style="list-style-type: none"> • The most common causes of accidents, i.e. 'Moving & Handling' and 'Slip, Trip, Fall'; • Rearranging presentation of data to show data over the rolling 12 month period on all targets. • Further investigation of data on days lost due to occupationally related ill health (stress and musculoskeletal) to ensure no under-reporting and to enable setting of stretching but achievable future targets. <p><u>Operational Services Division (OSD)</u></p> <p>OSD Manager submitted report on health and safety activity, highlighting:</p> <ul style="list-style-type: none"> • 25% reduction in number of accidents over last three years. • Robust system for managing contractors. • Involvement of safety representatives in investigation of accidents. • Positive feedback from use of Council's physiotherapy service. • Focus for 2015/16 on manual handling and pilot project on working at heights. <p><u>Environmental Health Services</u></p> <p>Environmental Health Manager submitted report on health and safety activity, highlighting:</p> <ul style="list-style-type: none"> • Trialled lone working devices – being rolled out corporately. • Driver awareness training provided. 	<p>All</p> <p>MJ, KB</p> <p>KB, HR</p> <p>OSD Mgr.</p>
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	<ul style="list-style-type: none"> • Focus on contractor management, stress management and development of corporate health and safety management auditing programme. • Reference to commitment from managers, members and safety representatives to continuously improving health and safety climate. • Consider links with Investors in People through Workforce Strategy Working Group. • Setting stretching but realistically achievable targets for accident performance. • Occupational Health & Safety Improvement Group to finalise targets prior to next Health & Safety Committee meeting. 	<p>KB</p> <p>GK</p> <p>OHSIG</p>
021	<p><u>Progress Report on Implementation of Stress Management Policy</u></p> <ul style="list-style-type: none"> • Stress risk assessments updated for all service areas (except GPGS) • Common themes reported to Corporate Management Team. • Action plan to be developed – need for consistent approach, simplified documentation. • Generic stress risk assessment document available on P drive. 	<p>KB</p> <p>MJ, Safety reps</p>
022	<p><u>Minutes of Meeting held on 13 November, 2014</u></p> <p>The minutes of the Council Health and Safety Committee held on 13 November, 2014 agreed as a true record.</p>	

023	<p><u>Derbyshire Asbestos Support Team Awareness Project</u></p> <p>Details circulated of launch of Asbestos Awareness Project on 25 February, 2015.</p>	
024	<p><u>Chair's Comments</u></p> <p>Chair thanked all members of the Committee for their working together and the improvements achieved in health and safety practices and management.</p>	